

Lyme Planning Board Minutes
09/10/2009

Board Members and Staff Present: David Roby Chair; Dick Jones Select Board Representative; John Stadler Co-Vice Chair; David Robbins Planning and Zoning Administrator

Board Members Absent: Vicki Smith Member; Paul Mayo Co-vice Chair; Ben Kilham Alternate; Freda Swan Alternate

Members of the Public Present: Tim Callaghan, Liz Cole Ryan

Item 1) Tim Callaghan requested an informal Site Plan Review to discuss plans to add 2 new employees to his home business located at 18 High Street (Map 201 Lot 111)

Tim gave the Board an overview of his business; he sells consumables for metal cutting applications. His business is doing well and he would like to expand at the beginning of the New Year. If continues to do well during the year, he would like to add a third employee. The business is run out of his garage and would continue to do so. There will be no changes to the current facility. The new employees will use the restroom facilities located in the house.

Dick stated that by adding employees the business would go from being a home occupation to a cottage industry and therefore would require a Site Plan Review. The Board then reviewed the Application Requirements portion Site Plan Review Regulations with Tim. They discussed the types of items that he could ask for a waiver on and the items that he would need to address. The Board also recommended that Tim work with the Planning and Zoning Administrator to make sure that his application will be complete.

Item 2) Acceptance of minutes from 08/27/2009

Dick moved to approve the minutes with some minor typographical edits.

John seconded the motion.

The motion passed unanimously.

Item 3) Review of the Capital Improvement Plan

Dick started the discussions by going over with the Board the issues that he felt needed to be addressed in this review of the CIP:

- The first issue was the Highways Departments request for two small dump trucks;
- The second issue was the replacement of the Fire Station

- The final item was the addition of the Chase Beach and Balch Field projects.

. Dick also asked if the Board would look at the replacement intervals for Town vehicles. He also reminded the Board that a Planning Boards responsibility includes financial planning as well as land use planning.

The Planning and Zoning Administrator had only received input from the Police Department and the Transfer Station; so the Board decided to hold off further discussions until more information had been received.

David made the comment that the town was in the past willing to spend a lot of money and that this was not the path the town should take during these difficult times. John stated that the board should consider specific ways for the town to save money, consistent with RSA 674:1.

Item 4) Master Plan Discussions

The Planning and Zoning Administrator gave the Board a draft copy of Chapter 10 written by Dick. This chapter focuses on energy use in the town.

Dick went over the changes he had incorporated into chapter 5. He had included a large table at the end of the chapter showing the demographic characteristics of Lyme, the Lebanon area, Grafton County and the State. He felt that this was too much information that would be useful to only a small number of people to be presented in the chapter. He wanted to move the table to an appendix at the end of the Master Plan. The rest of the Board members present agreed.

John voiced a frustration that the available data is almost ten years old. He felt that is difficult to make an informed recommendation using outdated information.

Vicki, who was unable to attend, had emailed a copy of the visions chapter that she had written, to the other Board Members. Because there were only 3 members present David felt that they should hold off discussions the full Board was present.

David decided that it was time to adjourn the meeting. John made a motion to adjourn, Dick seconded the motion. The motion passed unanimously.

The meeting adjourned at 8:25pm

Respectfully Submitted
David A. Robbins
Lyme Planning and Zoning Administrator